



# ACTEM BUSINESS MEETING Minutes

Thursday May 13, 2021 • 9:30 AM - Noon

**NOTE:** Meeting will only be available via Zoom during this time of Covid-19

## Zoom Meeting Information:

Via Web	Via Phone
<p>Join Zoom Meeting <a href="https://us02web.zoom.us/j/88480410496?pwd=bks5aHZ2eThiOFkwUUxQS3lZcIM4UT09">https://us02web.zoom.us/j/88480410496?pwd=bks5aHZ2eThiOFkwUUxQS3lZcIM4UT09</a></p> <p>Meeting ID: 884 8041 0496 Passcode: RL9Fz9</p>	<p>Dial by your location +1 929 436 2866 US</p> <p>Meeting ID: 884 8041 0496 Passcode: 127410</p>

## AGENDA

- Call to Order Please sign in at the [ACTEM website](#)
- Introductions
- Approval of Minutes
  - Motion made by M. Richards, seconded by D. Crowe, passed
- Updates
  - MLTI-LTT DOE Update:
    - <https://www.maine.gov/doe/Learning/LTT/MLTI/2.0>
    - [MLTI 2.0](#)
    - [MLTI Student Virtual Conference](#)
      - [Conference Schedule](#)
    - Professional Learning
      - New positions will be hired/announced soon
  - [E-Rate Updates](#)
  - Networkmaine Updates
  - MEA Testing
  - ACHIEVE Award Deb White ([ACHIEVE Award](#))
    - NOMINATE!
  - Tech Integrator's Group Susie Simmons: <http://www.actem.org/Tech-Integrators>
  - METDA Andrew Wallace -
    - Discussing a variety of relevant topics for the METDA group
    - Andy introduced Vendors & MDOE Assessment person handling the testing:
      - <https://mescience.zendesk.com/hc/en-us>

- NWEA? On-going issue for accessibility for the disabled
- Will all new testing opportunities be vetted for accessibility?
- Guests stress their willingness to solve issues in a timely manner as well as being open to feedback
- BYOD schools issues with online testing?
- Time of test vs Time of limited instruction time esp with hybrid schools
- PD Funding - Dennis Kunces
  - No change from the last meeting.
  - \$ 6,229 paid out or used to pay for JAMF Training. Seven members reimbursed and 11 supported for the JAMF training (\$4,400)
  - \$ 620 encumbered for two ACTEM members for up-comming activities
  - Total Paid and encumbered is \$6,849
- Reports
- [Spring Conference](#)
- [Fall Conference](#)
- [Executive Director](#)
  - [Balance Sheet](#)
  - [Profit-Loss Report](#)

## ○ **ACTEM Fall Conference:** **10/14/2021 - 10/15/2021**

- President's Report
  - ACTEM is doing well as a source of goodness for each other and the Maine education community
- Regular business
  - Annual meeting requires vote on dues
  - Motion made by D. Crowe & seconded by M. Richards to keep dues structure as is
  - Discussion:
    - This is an annual action
    - Finances are good (see reports)
 Vote: Passed unanimously
- Additional Business
  - The "MLTI - Stories of Impact" Project - Jim Moulton
    - Collecting video stories of MLTI to document this important history
    - Please consider if you were a part of MLTI 2001-2009 sitting with Jim for a recorded conversation or students who were impacted by MLTI during those times or if you know of anyone, contact Jim
    - Also looking for artifacts of note
  - Round Table Discussions

- General social discussion
- Adjourn
  - Meeting adjourned at 10:55 by unanimous motion/seconded/vote
  -
- ACTEM BOARD MEETING AFTER THE BUSINESS MEETING